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EXPRESSION OF INTEREST FOR
EMPANELMENT OF CONSULTANCY FIRM
FOR COMPREHENSIVE
ARCHITECTURAL, STRUCTURAL
AND
ENGINEERING SERVICES



SRINAGAR DEVELOPMENT AUTHORITY

A handwritten signature in blue ink is located below the SDA logo. The signature is stylized and appears to be a single name or set of initials.

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Expression of Interest For Empanelment of Consultancy Firm for Urban Infrastructure Planning and Design

Srinagar Development Authority intends to empanel Consultancy Firms for three (3) years initially and extendable further on the basis of performance/requirements for development of City related Infrastructure Projects (Prospective Planning/Construction of various Urban Infrastructure Projects).

Expressions of Interest are invited from reputed Consultancy firms for taking up comprehensive Urban Infrastructure Planning including preparation of plans, layouts, Architectural & Structural Designs, Plumbing, Electrical, Interior Designs, Estimates of Cost, Detailed Project Report (DPR), Bill of Quantities (BOQ). Consultancy Firms who have experience in the field of Urban Infrastructure and have requisite experience of five (5) years in similar nature of works in Government, Semi-Government/ PSU/Large Private Sector Companies are eligible to apply for empanelment. Those Consultancy Firms who have worked with Department of UT of Jammu & Kashmir or Central Government or Corporation/s for similar nature of works can also apply.

The Consultancy Firms will be selected as per guidelines as indicated in the annexed Terms of Reference (TOR).



TERMS OF REFERENCE (TOR) FOR CONSULTANT FIRM

Objectives

SDA requires the services of suitably qualified and registered Consultancy Firms to provide Comprehensive Urban Infrastructure Planning and Consultancy Services including preparation of Architectural & Structural Plans/Designs, Plumbing, Electrical, Interior Designs, Estimates of Cost, Detailed Project Report (DPR), Bill of Quantities (BOQ) etc. for various city development projects and other related Infrastructure Works in Srinagar City.

1. Scope of Services:

- i. PPR-Preparation of Preliminary Drawings after Preliminary Survey, modifying as per client's instructions and then submitting the final Architectural and Structural Drawings, Cross Sectional Drawings and two side elevations along with 3D view and cost estimate.
- ii. DPR- Submission of Architectural Drawing, Structural Design and Drawing, PHE Design and Drawing, Plumbing, Drainage and Sewerage Drawings, Electrification Design and Drawing, Mechanical Design and Drawing, External Development and other tourism infrastructure as per the requirement of the Projects including preparation of Detailed Estimates, Bill of Quantities, Valuation of existing building etc. Proposal for Utility Shifting and Tender Documents after conducting soil test (required as per scale of the project) in three sets.
- iii. Design must ensure no water logging inside and outside the building.
- iv. Design should consider Rain Water Harvesting, Green Building Concept, light, water, sunlight, rain, wind and other climatic conditions.
- v. DPR to be framed keeping in view the rules with the requirements like National Building Code (NBC), Building Bye-laws, earthquake resistance structure, fire safety norms etc and quality parameters.
- vi. Site Development, Boundary wall, Driveway, Landscaping Drawings will also form part of DPR.
- vii. Detailed Estimates for all the above works.
- viii. Interior designs and Estimates for interior works.
- ix. Providing drawings/design and any other relevant documents as are required for obtaining approval wherever required.
- x. Providing necessary drawings/details/calculations required for vetting of Structural Design from institute of repute like NIT/IIT/ Design Directorate or any other institute specified for the purpose. Deputing personal to the institution, if and when, required shall be deemed to be included in the scope of services.
- xi. Submission of Structural Stability Certificate from the Certified Structural Engineer.
- xii. Finalization of the tender and execution of the agreement.
- xiii. Design should be convenient to specially abled, elderly and visually challenged people and gender friendly.



2. Eligibility Criteria:-

The Consultancy Firms shall be empanelled on the basis of following criteria:

- i The Registered Consultancy Firm should have an Architect, Civil Engineer, Electrical Engineer, MEP Consultants associated with them.
- ii The Proprietor ((in case of propriety firm) or at least one of the Partners (in case of partnership firm /Directors (in case of company) should be registered with Council of Architecture, India. The bidder/agencies should have well established office with sufficient manpower.
- iii The Consultancy firm must have completed projects physically of Urban Infrastructure for Govt./Semi-Govt./PSU with a minimum project cost of 12.00 cr. in the last five (5) years. (certificate of completion to be enclosed from the concerned Department). Submission of DPR's only to the concerned departments shall not qualify for Empanelment.

OR

- The consultancy firm must have completed 2 projects of at least 12.00 cr. each up to 70% work done physically with Govt./Semi Govt./PSU in the last (5) five years. (certificate of required percentage to be enclosed from the concerned Department).
- iv Gross Minimum Annual turnover should be Rs. Ten Lac (Rs10.00lacs) for three (3) years in the last five (5) years certified by Chartered Accountant preceding application.
 - v Experience of firm in the field of comprehensive Urban Infrastructure Projects/ Institutions/ Planning/Urban Design Projects etc.
 - vi Awards/accreditation from National/International Bodies will gain grace points.

3. Special Condition

- i. Architect of the firm shall be regular employee of the firm. Experienced Urban Infrastructure Project Experts can be in the firm's panel.
- ii. All pages of the documents should be signed and stamped by the authorized person of the organization. Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating and rewriting.
- iii. The Consultancy Firm/s may furnish any additional information which they think is necessary to establish their capabilities to successfully complete the envisaged work. It is, however, advised not to furnish superfluous information. No information shall be entertained after submission of eligibility criteria document unless it is called for by the employer.
- iv. Even though Consultancy Firm/s may satisfy the above requirements, still they would be liable for disqualification if :
 - a. The Firm has made any misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the qualification documents.
 - b. The Firm is already debarred or black listed by any of government department and hence will not be considered for empanelment.
 - c. If the Firm or their agent exercises any influence to pressurize the employer or canvases for any kind of favour.



4. Final Decision Making Authority

Vice Chairman SDA reserves the right to modify the eligibility criteria, to decide on cutoff date of implementation, to accept or reject any application, to annul the qualification process, to reject all applications or accept new applications at any time, without assigning any reason or incurring any liability to the Consultancy Firms.

5. Financial Bid

Technical qualification/empanelment shall not guarantee award of contract automatically. Financial Bids shall be invited for individual projects from the entire empanelled/qualified firms for award of Consultancy Contract.

6. Procedure for Applying

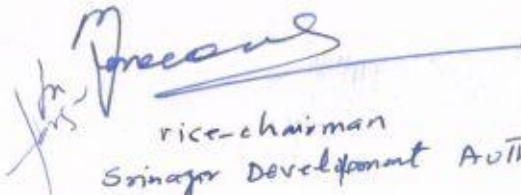
Application Form along with Expression of Interest (EOI) can be download from the website of Srinagar Development Authority (sdasrinagar.jk.gov.in) from 04.06.2021 (3.00 P.M onwards). The duly filled in and signed copy of the document should be addressed to **Vice Chairman, SDA** and hard copies of the same should reach the office of SDA by or before 19.06.2021 (3.00P.M). Registration fees of Rs. Five Thousand only (Rs. 1000.00) by Demand Draft /online payment (JK Bank A/C 1206010200000025 JVC Hospital Bemina) in favour of **Vice Chairman, SDA** may be sent along with the hard copy of the application.

Email: (sdasrinagar@gmail.com)

Web- Address: <https://sdasrinagar.jk.gov.in>

Note:

Only the qualifying projects in terms of timeline and project cost need to be attached with the documents.


vice-chairman
Srinagar Development Authority

ANNEXURE-I
DETAILS OF DIRECTORS/PARTNERS/PROPRIETORS

S. No.	Name of Partners/Directors /Proprietors	Designation	Academic Qualifications	Experience	Address /Phone / Fax /e-mail

Place:
Date:

Signature of the applicant
Name & Designation

**ANNEXURE-II
LIST OF ARCHITECTURAL CONSULTANCY ASSIGNMENTS COMPLETED IN LAST 5 YEARS**

S. No.	Name of Work /Project with address	Short description of Architectural/ Consultancy assignment	Name and address of Owner/ Client	Value of Work/ Project	Date of Start of Work/Project		Date of Completion of Work/Project		Bonus/ Liquidated damages if	Highlight green, eco & environment
					Stipulated	Actual	Stipulated	Actual		

Place:
Date:

**Signature of the applicant
Name & Designation**

**ANNEXURE-IV
FINANCIAL STATUS**

S. No.	Financial year	Amount of Projects Executed (in Rs. Lacs)	Fees Receipt
1	2017-18		
2	2018-19		
3	2019-20		

Note:

Place:

Signature of the applicant

Date:

Name & Designation

APPLICATION FORM FOR EMPANELMENT OF ARCHIECTS

S. No.	Particulars	Details
1	Name of Architect / Firm	
2	Address	
	Mobile No.	
	Telephone No.	
	Fax No.	
	E-mail ID	
3	Organizational Set-up: - Year of Establishment – (Attach proof of)	
	Status of Firm (Proprietorship/Partnership/Any other)	
4	Staff Strength – • Architects (nos.) – • Structural Engineers (nos.) – • Civil Engineers (nos.) – • Others (nos.)-	
5	Details of Directors / Partners /Proprietors	To be filled as per Annexure-I
6	Empanelment with Govt. Organizations – (Mention names along with copies of Certificates)	Attachments
7	List of Completed Architectural Consultancy Assignments undertaken in last 5 years	To be filled as per Annexure-II
8	List of Architectural Consultancy Assignments in progress (70%)	To be filled as per Annexure-III
9	Financial Status	To be filled as per Annexure-IV

IS/o R/o..... hereby solemnly
.....That I am the
Proprietor / Authorized signatory of M/s...having its Head
Office /Regd. Office at

1. That the information/documents /Experience certificate submitted by M/s...along with this 'EMPANELMENT OF ARCHITECTS to SDA is genuine and nothing has been concealed.
2. I shall have no objection in case SDA verifies them from issuing authority (ies). I shall also have no objection in providing the original copy of the document(s), in case SDA demand so for verification.

3. I hereby confirm that in case, any document, information & /or certificate submitted by me found to be incorrect/false/fabricated, SDA at its discretion may disqualify / reject my application for empanelment out rightly and also debar me / M/s.
from participating in any future tenders/PQ.
4. I hereby confirm that my firm has not been blacklisted/ debarred by any government/ PSUs/ Local bodies in last five (5) years & no such blacklisting or debarment is in effect on the date of application.
5. I do hereby confirm that the contents of the above information are true to best of my knowledge. Further I understand that all the above information has been furnished for empanelment only. SDA is not bound to assign a project or its part to my firm or me.

Verified atthisday of

Signature _____

Name _____

Designation _____

of Authorized Signatory

Note:-

- Separate sheet may be used wherever required.
- All documents and sheets should be self-attested.
- Right of Registration lies with Vice Chairman, SDA and Registration fees of Rs. One Thousand only (Rs 1,000.00) is non-refundable.